

Assertive Professionals Newsletter

Winter 2018/19 Issue

WHAT'S HAPPENING AT AP?

- AP HQ has moved into a new office! The new location is at :
7927 Jones Branch Drive, Suite 2125
McLean, VA 22102
- If you are interested in enrolling into a Flexible Spending Account for 2019, you must do so by December 31st. This is a pre-tax benefit that allows you to save federal, state, social security and Medicare taxes on costs associated with medical or dependent care. Don't miss an opportunity to save money!
- Fantasy Football Results

Congratulations to Thunderbolts (Chad Haling) for knocking Hershey Hijinx (Chris Kintner) down to 2nd place, taking 1st place for the regular season. Both Hershey Hijinx and Thunderbolts finished with a 10-4 record, but Thunderbolts squeaked by Hershey Hijinx in the final week by only 11.24 points; the ultimate nail-biter ending.

In the final week of playoffs, Hershey Hijinx and Kiss'in Cousins (Tom Hoefs) fought hard for the #3 spot. Kiss'in Cousins prevailed by scoring a whopping 158.26 points over Hershey Hijinx's 127 points. Thunderbolts and Ambassador of Quan (Mike Rapp) made their SuperBowl appearance, fighting for the top spot; Thunderbolts took the win 106.32 points to 99 points.

Honorable Mentions:

- NIT #2 Seed (Paul Mackey): Most Points Scored (points for-1582.42); Toughest Schedule (points against-1476.06); Most Moves (38); and Most Name Changes.
- Hershey Hijinx: Largest Margin of Victory (83.56)
- Ambassador of Quan and GirlsRule BoysDrool (Tiffany Shaffery): Closest Game. In week 11, these two teams TIED at 91.88 points. Yes, tied down to the hundredths of a point.

Congratulations to Chad Haling whose name will be etched onto the AP Fantasy Football trophy for eternity!

MENTORSHIP

"ipsa scientia potestas est (Knowledge is power)." - Sir Francis Bacon

Do you know what DCAA stands for? Or why it's important?

It is in the government's best interest - on ethical, practical and political levels - to ensure that funds are spent properly. One of the ways it ensures that contractors spend money appropriately is through audits. The Defense Contract Audit Agency (DCAA) performs contract auditing for the Department of Defense (DOD) and other federal agencies.

The scope of the DCAA's influence is significant. With DCAA accreditation, contract officers are better able to negotiate prices and settle contracts for services and supplies using DCAA recommendations.

Long story short - DCAA accreditation gives AP credibility and an automatic advantage when going after new work.

So how do we stay DCAA "compliant"? This term is sort of a misnomer, as the DCAA does not actually certify contractors as "compliant" rather they check that they are remaining compliant with federal laws. This is done through audits.

(Continued on page 2)

MENTORSHIP CON'T...

So what does this mean to you as an employee? With DCAA accreditation, comes random audits. When employees are not following company timekeeping policies - such as entering time on the same day or prior to 10am the following day, we risk failing a random audit. In this digital age we currently live in, we do not clock in and out with the physical time cards of the past - however we really need to start thinking of our digital timekeeping in the same way. If you want credit for a hard day's work - you take personal responsibility to ensure that your timecard is "punched" daily.

For more information on understanding the DCAA and staying in "compliance", refer to the following link:

[What is DCAA Compliance?](#)

KEY DATES

Decemeber

31st - Last day to enroll in FSA

January

1st - New Year's Day

21st - Martin Luther King Jr. Day

24th - Power Hour

February

18th - Washington's Birthday

21st - Power Hour

March

21st - Power Hour

NEXT NEWSLETTER

Do you have something newsworthy to share? Email Nicole at:

nicole.savely@assertiveprofessionals.com

SECURITY CORNER

- Tom Hoefs is AP's Facility Security Officer (FSO). For any security related questions or concerns, you can reach out directly to Tom at tom.hoefs@assertiveprofessionals.com or by cell (757) 329-9780.
- You can also email AP's Ombudsman at ombudsman@assertiveprofessionals.com. Any questions or concerns voiced to this email address remain anonymous to AP leadership. Get questions answered without fear of reprisal.
- Another reporting mechanism is the DoD Hotline, which can be used for reporting leaks of classified information. 1-800-424-9098
- Combat Illegal Robocalls! The U.S. Department of Veterans Affairs warns you to remain vigilant against scammers spoofing caller ID to display fake numbers that appear to be local. If you answer such a call, hang up immediately. Never give out personal data to unexpected or fake calls. Register your number on the telemarketer 'Do Not Call' list here at <https://www.donotcall.gov/>. For more information regarding, visit <https://www.fcc.gov/robocalls>.
- If you're planning to travel abroad, make certain to report it to Tom *prior to traveling* and check out the state department's travel information located at: <https://travel.state.gov/content/passports/en/country>

WORD ON THE STREET...



Assertive Professionals attended the JGASS Holiday Party on Thursday January 13th. (From left to right , Sean Vary with his wife Muryel, Chad Haling, Nicole Savely and Tom Hoefs)

Assertive Professionals attended the annual Deltek Holiday Party on Friday January 14th! In attendance was Chris Kintner, Tiffany Shaffery and Steven Shaffery.

